



EREC Project Manager EU Projects

The European Renewable Energy Council (EREC) is seeking a Project Manager for managing its EU projects.

Responsibilities

- Management of EU projects; organisation and attending of project meetings;
- Development of proposals for project funding;
- Management of the inputs that are needed from EREC in different projects;
- Designing the technical content of the dissemination/information tools that are part of the projects, like reports, leaflets and websites;
- Management and control of project finances in close collaboration with the EREC accountant.

The Project Manager will work mainly at the Brussels Secretariat of EREC and occasionally travel within Europe.

Requirements

- Minimum 3 years professional experience in a similar role;
- Excellent analytical, IT and organisational skills (incl. budgetary / project management skills);
- Ability to work both independently and as part of a team, against tight deadlines;
- Fluent written and oral English. Working knowledge of other EU languages would be an advantage;
- Interest in renewable energy sources and environmental issues;
- Ability to work within a dynamic team in an international environment.

Electronic applications (CV as well as short motivation letter) should be addressed to Evenepoel@erec.org by 29th August 2008 at the latest. Only candidates chosen for an interview will be contacted.



About EREC

EREC is the umbrella organisation of the leading European renewable energy industry, trade and research associations active in the sectors of photovoltaic, wind, small hydropower, biomass, solar thermal, biofuels and geothermal energy, thus representing the entire renewable energy sector.

EREC shares its offices with all its member associations in the Renewable Energy House in Brussels where currently more than 80 people from 20 nationalities work.

For more information on our organisation, visit www.erec.org